



# El Dorado High School

Home of the Golden Hawks

1651 N. Valencia Avenue  
Placentia, California 92870  
(714) 986-7580

## FOR SENIORS ONLY – CLASS OF 2023

### GRADUATION DIPLOMA VERIFICATION MANDATORY RETURN BY FRIDAY, NOVEMBER 4, 2022

Dear Parents,

It is with great pride that I order the diplomas for El Dorado’s Class of 2020. The class list is sent to our diploma vendor early in the year to assure delivery by June 2020. Therefore, to meet this deadline it is important to return this letter by **Friday, November 4, 2022**.

Your student is enrolled at El Dorado High School under his/her legal name. Remember, the diploma is a **legal document**; therefore, you may **only** make changes to the way the middle name appears on the diploma. Please note the examples below.

**EXAMPLE: Joseph Black Hawk change to Joseph B. Hawk or Joseph Hawk**  
**EXAMPLE: Sally E. Gold change to Sally Elizabeth Gold or Sally Gold**

To assure that the diploma is printed properly, **please return this form even if there are no changes.**

Both parent and student must sign the form and return it to the El Dorado Counseling Office no later than **Friday, November 4, 2022.**

Thank you.  
Sincerely,

Amy Madrigal  
Assistant Principal of Student Services

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**PLEASE PRINT THE STUDENT’S NAME EXACTLY AS YOU WANT IT TO APPEAR ON THE DIPLOMA**

\_\_\_\_\_  
**LEGAL FIRST NAME**

\_\_\_\_\_  
**LEGAL MIDDLE NAME**

\_\_\_\_\_  
**LEGAL LAST NAME**

\_\_\_\_\_  
**Parent Signature**

Diploma letter 19-20

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Student Signature**

*Empowering Students For Success*